

Status of Persons Concerned and Other Pertinent Information	Custodian of Record	Requesting Form ¹	Forward Request To	Remarks
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1. MILITARY PERSONNEL - ACTIVE DUTY

On active duty (including inactive reservists on temporary active duty)	Medical facility at active duty station or hospital at which treated	SSA-829-U4	Medical facility at active duty station or hospital at which treated or parallel FO ²	Medical record is referred to as Health Record
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2. MILITARY PERSONNEL - SEPARATED OR RETIRED

Health records or other medical treatment records for those discharged, retired, or otherwise released	Treatment received prior to separation--more than 30 days elapsed since date of separation OR Treated after separation--records requested more than 1 year after the year of last treatment	Military Personnel Records Center (MPRC) 9700 Page Blvd. St. Louis, MO 63132	SSA-829-U4	MPRC	Records are transferred to appropriate records center 30 days after separation
	Treatment received prior to separation--records requested within 30 days after separation OR Treated after separation--records requested within 1 year of last treatment	Treatment facility	SSA-829-U4	Treatment facility or parallel FO ²	
Inpatient treatment records for treatment received at Teaching Hospitals (Navy), Clinical Record Libraries (Army and Air Force)	Within 5 years after year in which treatment terminated	Military hospital where last treated	SSA-829-U4	Military hospital where last treated or parallel FO ²	See DI 22505.023H. for names and locations of these hospitals and the parallel FOs
	More than 5 years after year of last treatment	MPRC 9700 Page Blvd. St. Louis, MO 63132	SSA-829-U4	MPRC	
Formerly treated at military hospital and subsequently treated at DVA, or has ever filed a claim with DVA for disability compensation, pension, or hospital benefits		DVA hospital at which claimant received treatment	SSA-828-U4	DVA hospital at which claimant received treatment or parallel FO ²	

3. NON-MILITARY PERSONNEL

This category includes the dependents of military personnel, civilian employees of the various military departments, and any other persons receiving treatment at military facilities. Records requested within 1 year of the year of last treatment.		Medical facility where treated	SSA-829-U4	Military facility where treated or parallel FO ²	
Records requested more than 1 year after the year of last treatment at:	(1) Navy Hospital	MPRC 9700 Page Blvd. St. Louis, MO 63132	SSA-829-U4	MPRC	
	(2) Army or Air Force Hospital	Federal Records Center 111 Winnebago St. St. Louis, MO 63118	SSA-829-U4	FRC or parallel FO (St. Louis (South Side), MO 63116) ²	

NOTE: There will be some exceptions to the above guidelines, e.g., some records which will be located at one record center should have been stored at the other center. However, MPRC and FRC will check with each other before returning any requests.

1/ The DDS may use a computer-generated letter in lieu of the SSA-829-U4 (or the SSA-828-U4) if the request contains all of the identifying information asked for on the form, unless the facility does not accept a letter. (The MPRC and Walter Reed Army Hospital (WRAH) accept a letter. The MPRC has requested that the letter be clearly headed "REQUEST FOR MEDICAL RECORDS.")

2/ The DDS should send the request directly to the source, unless the facility does not accept direct contact. (The MPRC and WRAH accept direct contact.)